



The Professional Committee

*ProCom is a joint committee of
the Lincoln Public Schools and the Lincoln Education Association*



Approved

MINUTES JANUARY 26, 2011

The meeting was called to order at 4:20 PM.

LPS Members Present: Bill Bucher, Sue Cassata, Dr. Steve Joel, Dr. Nancy Biggs, RuthAnn Wylie, Dr. Marilyn Moore, Mark Shepard.

LPS Members absent: Sue Cassata

LEA Members Present: Marcia Benner, Marge Keep, Dan Studer, Matt Erb, Linda Freye, Jenni Absalon.

LEA Members Absent: Jim Rea, Doreen Ainslie

The minutes were approved from November.

Discussion followed on the LEA/LPS Joint Professional Agreement Items:

- *Training at the beginning of the 2010-2011 school year for ProCom members on working in a collaborative fashion.*

Procom members agreed no training is necessary at this time. There was a consensus on norms for ProCom meetings developed, instead. At each meeting Procom meeting members will routinely review the norms.

- *Investigate and develop guidelines for the Association's use of district email.*

LEA presented possible language related to LEA use of district email based upon current contract language, current practice, and NSEA developed language. Mark Shepard presented LPS Board Policy 1310 and information related to e-rate. Follow-up discussion will occur at the February ProCom meeting.

- *Review the need for resuming Joint LEA/LPS Staff Development Advisory Committee and assign responsibilities as needed.*

A discussion was held on the history of the Joint staff development committee. It was agreed LEA and LPS will develop a memorandum of understanding stating the joint LEA/LPS staff Development advisory committee is not needed any longer. If it is determined there is a need in the future for such a committee, an ad hoc committee can be appointed by ProCom.

- *Study possible compensation models for joint LEA/LPS committee members.*

The Committee discussed several possible options for compensation for Joint committees of importance (the identification of such committees would be determined by ProCom) which serve outside of contract hours. It was also discussed that when ProCom develops charges to any special committee should include purpose, timeline, time commitment, and expected outcome. Follow-up discussion will occur at the next ProCom meeting.

The Best Practices of Student Discipline Handbook

Dr. Nancy Biggs presented a memo she had written regarding the handbook. Discussion followed related to behavior management, student behavior, teacher concerns, classroom management, and the district's policies and procedures.

LEA presented the *F.Y.I.* documents written and including quotations from the results of an lea member survey about discipline and BIST.

LEA was asked to describe the Best Practices Handbook's usefulness and value to the February ProCom meeting.

Meeting was adjourned at 5:40 pm.