



# LEA and LPS PROfessional COMmittee



## *A Joint Contract Committee*

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**Date:** January 12, 1995

**To:** All LPS Certificated Staff

**From:** ProCom

**Re:** Conferencing

The following plan shall be implemented in response to the Committee report from the Joint Contract Committee on Conferencing.

1. Hours spent conferencing each semester shall be reported in accordance to the following guidelines.
  - a. The 7 hours compensatory time provided for in the Negotiated Agreement shall include 6 hours of conferencing time and 1 hour of planning time.
  - b. Any time spent conferencing above the 7 hours per semester shall be reported in accordance with guidelines developed by the Joint Contract Committee on Conferencing and approved by ProCom.
2. Certificated staff shall receive additional special leave hours on a 1 for 1 basis up to a maximum of 3.5 per semester for time spent conferencing above the 7 hours provided for in the contract. For simplicity in accounting such leave shall be provided for in 30 minute blocks.
3. This procedure shall be retroactive to include hours reported in the Fall of 1994. Hours shall be based on data collected from each building.
4. Any unused special leave will be rolled over as annual leave per the provisions of 8-1 in the Negotiated Agreement.
5. This procedure will be implemented for the 1994-95 contract year only and subject to future negotiations.
6. Any additional guidelines needed to implement this process shall be developed by the Joint Contract Committee on Conferencing and approved by ProCom.
7. Any variances previously approved by Marilyn Moore (ie. three week reports, kindergarten teachers) shall continue to be in force.

Building administrators and LEA faculty representatives will be receiving implementation information in the near future.